

GUILDFORD CRICKET CONSTITUTION AND CLUB RULES

The Club shall be called the "Guildford Cricket Club" and shall play under the laws of the MCC. The colours of the Club shall be Claret, Pink and Black. The Headquarters of the Club shall be the Sports Ground, Woodbridge Road, Guildford, Surrey GU1 4RP.

The objects of the Club are:

- (a) to promote, organise and encourage amateur cricket in the Guildford area. Also to encourage community participation in the same and to make use of the Sports Ground.
- (b) to provide club premises and refreshments for members
- (c) to organise throughout the year such social functions as the Club may consider desirable.

1) OFFICERS

The Club shall consist of a President, Vice-Presidents, Playing Members, Non-Playing Members, Honorary Life Members, Life Members and Junior Members.

The Officers of the Club shall be the President, the Chairman, Hon Secretary, Hon Treasurer, who shall retire annually, but shall be eligible for re-election. Nominations for the election of officers should normally be delivered to the Hon Secretary prior to the General Meeting, at which the elections will take place, together with the names of the Proposer and Seconder, and with the agreement of the nominee. Nominations may also be made from the floor at the General Meeting subject to the agreement of the nominee.

2) MANAGEMENT

(a) The management of the Club shall be the responsibility of a General Committee which shall consist of the President, the Chairman, the Chairman of the Cricket Committee, the Hon Secretary, the Hon Treasurer, the Club Captain or representative of the Women and Men's section, the Fixture Secretary, the Club Welfare Officer, the Club Mark Manager and up to five other members one of whom shall be a representative from the Junior Section and at least two of whom shall be non-playing. The General Committee shall have power to co-opt at any time such persons as they deem necessary. Meetings of the General Committee will be quorate if attended by at least 5 Officers and members.

(b) The General Committee shall appoint a Cricket Committee and may from time to time appoint such Sub-Committees as they may deem necessary or expedient and may depute delegate or defer to them such of the powers and duties of the General Committee as they may determine. Such Sub-Committees shall periodically report their proceedings to the Committee and shall conduct their business in accordance with the directions of the General Committee.

(c) The General Committee shall have the power from time to time to make, repeal and amend such byelaws and regulations as they shall think expedient for the internal management, use of the Club premises and facilities and well-being of the Club. All such byelaws and regulations shall be binding

upon the members until repealed by the General Committee or set aside by a resolution of a General Meeting of the Club.

3) GENERAL MEETINGS

The Annual General Meeting of the Club shall be held in the month of April in each year upon a date and at a time to be fixed by the General Committee for the following purposes:

- (i) To receive from the General Committee a report (to be presented at the meeting by the Chairman) together with an audited balance sheet and statement of accounts to be prepared by the Hon Treasurer for the preceding financial year.
- (ii) To ratify the recommendation regarding the annual subscriptions as put forward from the Autumn General Meeting.
- (iii) To decide on any resolution of which due notice as hereinafter provided has been given and to deal with any other appropriate business.

A copy of the audited balance sheet and General Committee's recommendations regarding annual subscriptions shall be sent with the notice of the Meeting to each member not less than ten days prior to the Meeting.

An Autumn General Meeting shall also be held during the month of October for the purpose of electing Officers for the following season and for making recommendations regarding annual subscriptions. Ten days' notice of this Meeting shall be sent to each member.

The Secretary shall call a Special Meeting of Members when requested so to do by the General Committee or in writing by 10 Members of the Club, and not less than 10 days' notice of such Meeting shall be sent to all Members stating the object, time and place of such Meeting.

The Treasurer shall keep a record of the income and expenditure of the Club, and shall submit to the AGM a Statement of Accounts duly audited by the Honorary Auditor.

The Club premises shall be open on such days and at such times as the General Committee shall consider necessary for the requirements of the Club and in accordance with terms of the Underlease. The Club premises and all its facilities are available to members when open.

4) LEASE OF PREMISES

Woodbridge Road Sports Ground was given to the people of Guildford for the playing of cricket and other sports and for other Community use. The freehold is owned by Guildford Borough Council and is subject to a charitable trust registered with the Charity Commission. The Council has granted a lease to a Management Company (on which Guildford CC is represented) to run and manage the ground including the Pavilion. In turn the Management Company has granted Guildford Cricket Club and Surrey County Cricket Club, as joint tenants, an Underlease of the ground. Membership of Guildford Cricket Club entails being bound by the terms of the Underlease and of the Charitable Trust.

5) MEMBERSHIP

Membership of the Club shall be open to anyone interested in the sport on application regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs. The Club has adopted an Inclusion and Diversity Policy, which is approved and may be amended from time to time by the Committee.

The Club may have different classes of membership and subscription on a non- discriminatory and fair basis. The Club undertake to keep subscriptions at levels that will not pose a significant obstacle to people participating.

The Club Committee may refuse membership, or remove it, only for good cause such as conduct or character likely to bring the Club or sport into disrepute. Members or prospective members have a right of appeal against non-renewal or refusal of membership. The Club has a Disciplinary Code, which is approved and may be amended from time to time by the General Committee.

Persons may not be admitted to membership of the Club, or be admitted as candidates for membership of any of the privileges of membership of the Club, without an interval of at least two days between their nomination or application for membership and their admission.

The Club has adopted the ECB Cricket Equity Policy dated December 2006 is committed to adopt any future versions of the policy.

The Club will have due regard to the law on disability discrimination and child protection. The Club will ensure a duty of care to all members of the Club by adopting and implementing the ECB 'Safe Hands – Welfare of Young People in Cricket' policy and any future versions of the policy.

6) PLAYING MEMBERS

Anyone desiring to join the Club as a Playing Member must complete an application form. The application will then be considered at the first meeting of the Cricket Committee following the date of application.

7) NON-PLAYING MEMBERS

Anyone desiring to join the Club as a Non-Playing Member must be proposed by a member of the Club, and has to be approved by two members of the Social Committee one whom should be the Chairman.

No Non-Member or Non-Playing Member shall be invited to take part in any match except in the event of an insufficient number of Club Members being available however always subject to League or Competition Rules.

8) LIFE MEMBERS

Any member of the Club not in arrears may become a Life Member on payment of 10 times his annual subscription.

9) HONORARY LIFE MEMBERS AND VICE-PRESIDENTS

The Club in the Annual General Meeting shall be empowered to elect up to 5 Honorary Life Members and an unlimited number of Vice-Presidents.

10) ANNUAL SUBSCRIPTIONS

The Annual Subscriptions, which must be paid before the 1st May in each season. If any member's subscription is in arrears his membership may be terminated by the General Committee.

11) CONDUCT

If, in the opinion of the General Committee, the conduct of any Member is thought to be damaging to the interests of the Club, the Hon Secretary shall communicate with such Member so that they may have the option of offering an explanation or withdrawing from the Club. The reply will be communicated to a meeting of the Committee called to deal with the matter and notice of such meeting shall be given to the Member in question, who may attend. If two-thirds of the members of the Committee present agree that such Member should be expelled, written notice shall forthwith be given to the Member by the Hon Secretary, who shall cease thereupon to be a Member (subject to having the right to appeal against such expulsion).

12) VISITORS

Any Member of the Club may bring Visitors to the Club premises, subject to any byelaws and regulations thereto, but the General Committee shall have the power to refuse admission to Club premises of any Visitor or person not being a Member of the Club upon such grounds as it shall consider proper, and shall have power to request such Visitor or person to leave the Club premises and, if necessary, shall cause any such Visitor or person to be removed therefrom. The General Committee will from time to time delegate its powers under this Rule to such person or persons appointed by them to be in charge at that time of the Club premises.

13) COMPLAINTS

All complaints shall be made in writing to the Hon Secretary, who, if he shall be unable to deal with them himself, shall submit them to the General Committee, whose decision, in the matter, shall be final,

14) CRICKET COMMITTEE

The General Committee shall appoint a Chairman. The Chairman shall appoint members to the Cricket Committee of relevant knowledge and experience. This Committee shall have overall responsibility for all Senior Men, Women and Junior (Under 18) cricket which will include training and selection of teams.

The selection of fixtures shall be made by the Cricket Committee and arrangements for such fixtures by the Fixture Secretary or Fixture Secretaries.

15) MATCH FEES

Each player taking part in a match shall pay a Match Fee, the amount to be decided annually by the General Committee.

16) PROPERTY AND FUNDS

The property and funds of the Club cannot be used for the direct or indirect private benefit of members other than as reasonably allowed by the Rules and all surplus income or profits are reinvested in the club.

The Club may provide sporting and related social facilities, sporting equipment, coaching, courses, insurance cover, medical treatment, away match expenses, post-match refreshments and other ordinary benefits of Community Amateur Sports Clubs as provided for in the Finance Act 2002 or a successor Act of Parliament

The Club may also in connection with the sports purposes of the Club:

- (a) sell and supply food, drink and related sports clothing and equipment;
- (b) indemnify the Committee and members acting properly in the course of the running of the Club against any liability incurred in the proper running of the Club (but only to the extent of its assets).

17) WINDING UP

- (a) The members may vote to wind up the Club if not less than three quarters of those present and voting support that proposal at a properly convened general meeting.
- (b) The General Committee will then be responsible for the orderly winding up of the Club's affairs.
- (c) After settling all liabilities of the Club, the General Committee shall dispose of the net assets remaining to one or more of the following:
 - (i) to another Club with similar sports purposes which is a registered charity and/or
 - (ii) to another Club with similar sports purposes which is a registered CASC and/or
 - (iii) to the Club's governing body for use by them for related community sports.

18) ALTERATIONS AND ADDITIONS

Any addition or alteration to the Rules can only be made at a General Meeting of Members. Not less than 28 days' notice of such proposed addition or alteration must be given to the Hon Secretary in writing, who shall incorporate the proposal in the Agenda and notice of the Meeting to be sent to Members not less than 10 days before the date of such Meeting.

Every Member shall be entitled to a copy of the Rules.